



University at Buffalo Student Association Inc.

Senate Meeting Minutes

February 22, 2022

Capen 567

Present

Nicholas Singh, President; Montana Desabio, Vice President; Austin Wolfgang, Treasurer; Tyler Herman, Senate Chair; Josephina Nimarko, Student Affairs Director; Nathan Cottom, Academic Coordinator; Emma Elliot, Engineering Coordinator; Cassandra Ramsay, International Coordinator; Justin Barnes, Sports Coordinator; Afreen Tanisha, Special Interest Coordinator

Absent

Jason Li, Hobby Coordinator; Liryc Lewis, POC Coordinator; Fatou Diop, Senator; Madison Nitsche, Senator; Aastha Pandey, Senator; Krish Thakkar, Senator; Khan Yasin, Senator;

Guests

Zachary Shortslef, Vice President Bowling Club; Josh Korman, SA Attorney; Olivia Courtney, Secretary

Call to Order

Tyler Herman, Senate Chair, calls the meeting to order at 7:39 pm

Approval of Minutes

- I. Tyler Herman, Senate Chair, presents the Senate Meeting Minutes for February 7th, 2022, for approval
 - a. Motion to approve Senate Meeting Minutes for February 7th, 2022, by Austin Wolfgang

Second Nicholas Singh

Without objection, the motion passes by unanimous consent

Conclusion: The Senate Meeting Minutes for February 7th, 2022, approved

Old Business

- I. Tyler Herman, Chair presents Old Business to the Senate for consideration
 - a. Motion to table Old Business by Tyler Herman

Second Austin Wolfgang

Without objection, the motion passes by unanimous consent

Conclusion: Motion to table Old Business for the time being was approved

New Business

- I. Tyler Herman, Senate Chair, presents Bowling Club's Supplemental Funding Request to the Senate for consideration
 - a. Motion to approve Bowling Club's Supplemental Funding Request by Nicholas Singh, President

Second Tyler Herman

Nicholas Singh	Yes
Montana Desabio	Yes
Austin Wolfgang	Yes
Tyler Herman	Abstain
Josephina Nimarko	Yes
Nathan Cottom	Yes
Emma Elliot	Yes
Cassandra Ramsay	Yes
Justin Barnes	Yes
Afreen Tanisha	Yes

9 Favor, 0 Against, 1 Abstain

Conclusion: Bowling Club's Supplemental Funding Request was approved

- II. Tyler Herman, Chair presents Derecognition of Permanent Clubs to the Senate for consideration
 - a. Motion to approve Derecognition of Permanent Clubs by Justin Barnes

Second Nathan Cottom

Nicholas Singh	Yes
Montana Desabio	Yes
Austin Wolfgang	Yes
Tyler Herman	Abstain
Josephina Nimarko	Yes
Nathan Cottom	Yes
Emma Elliot	Yes
Cassandra Ramsay	Yes
Justin Barnes	Yes
Afreen Tanisha	Yes

9 Favor, 0 Against, 1 Abstain

Conclusion: Derecognition of Permanent Clubs was approved

- III. Austin Wolfgang, Treasurer, presents Budget Adjustment #06 to the Senate for consideration
 - a. Motion to approve Budget Adjustment #06 by Austin Wolfgang

Second Justin Barnes

Nicholas Singh	Yes
Montana Desabio	Yes
Austin Wolfgang	Yes

Tyler Herman	Abstain
Josephina Nimarko	Yes
Nathan Cottom	Yes
Emma Elliot	Yes
Cassandra Ramsay	Yes
Justin Barnes	Yes
Afreen Tanisha	Yes

9 Favor, 0 Against, 1 Abstain

Conclusion: Budget Adjustment #06 was approved

Adjournment

- I. Motion to Adjourn meeting by Austin Wolfgang, Treasurer

Second Afreen Tanisha

Without objection, the motion passes by unanimous consent

Conclusion: Meeting of the Senate Committee Adjourned at 7:49



Supplemental Funding Request Information

Each year clubs have an opportunity to apply for Supplemental Funding from their Council Coordinator or the SA Board of Directors. Paperwork and guidelines are on the following pages.

1. The requesting club must be recognized by the Student Association and must meet all criteria to be in good standing. (Criteria for good standing can be found in the Club Handbook.)
2. All Clubs are required to submit the Supplemental Funding Request Form.
 - a. A club must be able to produce proof of the current account balance and fund-raising totals upon request; this information can be obtained from the club's general ledger or requesting help from the finance department in the SA Office.
 - b. The club must indicate the goals and purpose of the activity being sponsored and how the activity will benefit the UB Undergraduates.
 - c. All sources of income for the activity must be listed.
3. The funds allocated to a club must be used only for the purpose outlined on the application submitted, and proof of this must be submitted to the Council Coordinator or SA Board of Directors upon request.
4. Clubs may be asked to make an oral presentation to the Board of Directors. Persons making the presentation must be able to answer all pertinent questions the Board may have.
5. All funding requests must be submitted to the club's Council Coordinator. Supplemental Funding Requests from the Council Coordinator will be submitted to the SA Treasurer for review and if approved will be added to the next Budget Adjustment. Supplemental Funding Requests from the SA Board of Directors should be submitted to the Council Coordinator to be added to the Board of Director's agenda for approval.
 - a. The approval of a supplemental funding request and the transfer of funds may not occur in the same meeting, be prepared for this delay.

Please note that the Council Coordinator and/or Board of Directors reserve the right to provide all, some, or none of the funds requested based on the objective analysis of the Club's needs, past activities, completion of criteria, and availability of funds.

Please note that Supplemental Funding money does not count as fundraising or a fundraising event, and is NOT eligible for rollover.

Please note that the Council Coordinator and/or Board of Directors reserve the right to:

- Take back any money given in supplemental funding that was not spent on the event stated
- Take back all monies given to the club if the club cancels the event
- Fines and other penalties may be applied to a club that uses supplemental funding money for anything other than the event that they applied for. Penalties may include de-recognition.

It may take up to three weeks for a club to receive into their budget any monies given to the club by the Council Coordinator and/or Board of Directors. All financial rules apply to supplemental funding monies including pre-approval through the SAFE system before money can be spent.

To be considered for Supplemental Funding by the Council Coordinator, a club representative must be able to meet with the Council Coordinator to answer any questions upon request. To be considered for Supplemental Funding by the Board of Directors, a club representative must be at the scheduled Board of Directors meeting in order to present the request. Forms must be legible, complete, including a full budget and the club must meet the criteria to receive the funding. Funding for events with pre-set days should be submitted at least four weeks prior to the event in order to ensure a timely response and processing time for the money into the clubs account for spending. Request should be handed in to the Club's Council Coordinator for review and submission to the correct party.



Supplemental Funding Request Form

Club Information:

Club Name: Bowling Club

Representative Name: Zachary Shortslef Title: Vice President

Event: Bowling

Event Date: March 12th and April 3rd Start Time: 7:00pm End Time: 10:00pm

Description of Event:

We will be going bowling at classic lanes.

Benefits of the Event to UB Undergrads:

Make bowling more accessible for undergraduate students interested in going bowling with our club. We will gain more members in our club by making our events more financially accessible.

Purpose of this Event:

This is a way for our members to participate in a hobby that we all enjoy.

Itemized list of how supplemental funds will be used:

Item:	Dollar Amount:
Bowling	\$ 800
	\$
	\$
	\$
	\$
	\$
Total being requested:	\$ 800

Club Budget Information:

Current balance of club budget: \$ 242.50

Expenditures already encumbered (requested) for this event:

Item:	Dollar Amount:
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Other Monies being requested or has been granted for this event:

Item:	Dollar Amount:
	\$
	\$
	\$

Ticket Sales Information:

Will there be ticket sales for this event: No

	Price:
Patron Type:	\$
Patron Type:	\$
Patron Type:	\$
Patron Type:	\$
Patron Type:	\$
Total Ticket Sale Revenue:	\$

Other Information that you want the Council Coordinator and/or Board of Directors to know:

Supplemental Funding Approval Signature Page

To be completed by the Council Coordinator or Chair of the Board of Directors before submission to the SA Treasurer. The completed supplemental funding request that was presented to the Coordinator or Board for consideration must be attached for the club to receive any monies into their account.

Club Name: Bowling Club

Council: _____

Amount of Money: _____

Event Money is to be used for: _____

Date of Event: March 12th and April 3rd

Type of Supplemental Funding Request:

Board of Directors

Chair of Board of Directors Signature: _____

Print Name: _____ Date: _____

Meeting Date that the Funding Request was voted on: _____

Coordinator

Coordinator Signature:  _____

Council Name: Hobby Council

Print Name: Jason Li Date: 2/21/2022

Final Approval to be added to a Budget Adjustment

SA Treasurer Signature: _____

Print Name: _____ Date: _____

Monies to be transferred to club as part of Budget Adjustment: _____

Derecognition of Permanent Clubs

Each of the Clubs listed below is hereby derecognized due to committing the following violations of University at Buffalo Student Association Inc. ("SA") rules throughout the Fall 2021 semester:

(a) not having Officers as required under SA rules, (b) not completing required Club Officer Update Form, (c) failure to attend required clubs orientation, and (d) not maintaining an active membership of at least 10 undergraduate students.

oSTEM

Statistics Club

Anthropology SA

Spikeball

**Undergraduate Student Association
Budget Adjustment**

Instructions:

This form must be completed for all budget adjustments. This form must be signed by the President, Treasurer and Campus Designee.

Please check one:

Budget Transfer

Moving funds from one expense to another, (must equal zero)

Budget AJE

Incremental adjustment, increase/decrease in revenues or expenses

Detailed description of budget adjustment:

SA Budget Adjustment #6

<u>Account Number:</u>	<u>Account Description</u>	<u>Current Budget Amount</u>	<u>Adjustment Amount</u>	<u>Adjusted Budget</u>	
002-1251-4120	Senate Co-sponsorship	18,000.00	(8,350.00)	9,650.00	Senate co-sponsor to M-Rugby, Bengali SA, NSO
002-1900-4264	Men's Rugby	39,757.30	2,850.00	42,607.30	Senate co-sponsor
002-1600-4444	Bengali SA	360.00	2,500.00	2,860.00	Senate co-sponsor
002-1500-4749	NSO	23,307.96	3,000.00	26,307.96	Senate co-sponsor
002-1403-4120	Hobby council co-sponsor	3,700.00	(500.00)	3,200.00	Hobby council co-sponsor to Bowling
002-1403-4215	Bowling	242.50	500.00	742.50	Hobby council co-sponsor
002-1900-4120	Sport council co-sponsor	7,600.00	(3,350.00)	4,250.00	Sport council co-sponsor to W-Rugby, Golf
002-1900-4265	Women's Rugby	1,855.21	1,500.00	3,355.21	Sport council co-sponsor
002-1900-4233	Golf	-	1,850.00	1,850.00	Sport council co-sponsor

Treasurer:

Name (please print)

Austin Wolfgang

Signature _____

Date _____

Officer:

Name (please print)

Nicholas Singh

Signature _____

Date _____

Campus designee:

Name (please print)

Signature _____

Date _____

FSA Budget AJE Input

FSA Budget AJE Review