



Suite 350 Student Union Amherst, New York 14260
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University at Buffalo Student Association Inc.

Board of Directors

Meeting Minutes

January 27, 2021

Zoom

Present

Josephina Nimarko, Fatou Diop, Cassandra Ramsay, Saumya Pandey, Sayan Trotman, Alyssa Palacios,

Absent

Omar Carrera, Zackary Graham,

Guests

Joshua Korman, SA Attorney; Marc Rosenblitt, SA Entertainment Coordinator; Nelaje Branch, Vice President Nominee

Call to Order

Josephina Nimarko, Chair, calls the meeting to order at 7:33pm

Approval of Minutes

Josephina Nimarko, Chair presents Board of Directors Meeting Minutes for the December 2, 2020, meeting of the Board for review and approval

Motion to approve the minutes by unanimous consent by Alyssa Palacios

Second Sayan Trotman

Passes by unanimous consent

Conclusion: December 2, 2020 Meeting Minutes of the Board of Directors Approved.

Old Business

None

New Business

- I. Sayan Trotman, Treasurer, Presents Budget Adjustments #03 review and approval

Motion to approve the Budget Adjustment by Sayan Trotman

Second Alyssa Palacios

Fatou Diop Yes

Cassandra Ramsay Yes

Saumya Pandey Yes

Sayan Trotman Yes

Alyssa Palacios Yes

Josephina Nimarko Chair Abstains

Yes - 5; No - 0; Abstain - 1

Motion Passes

Conclusion: Budget Adjustment #03 Approved.

- II. Josephina Nimarko, Chair presents New SA Sick Leave Policy for review and approval

Motion to approve the Sick Leave Policy by Alyssa Palacios

Second Sayan Trotman

Fatou Diop Yes

Cassandra Ramsay Yes

Saumya Pandey Yes

Alyssa Palacios Yes

Sayan Trotman Yes

Josephina Nimarko Chair Abstains

Yes - 5; No - 0; Abstain - 1

Motion Passes

Conclusion: SA adopts new Sick Leave Policy

- III. Alyssa Palacios, President, Nominates Nelaje Branch to fill the SA Vice President vacancy

Motion to approve Nelaje as the Vice President nomination by Sayan Trotman

Second Alyssa Palacios

Fatou Diop Yes

Cassandra Ramsay Yes

Saumya Pandey Yes

Alyssa Palacios Yes

Sayan Trotman Yes

Josephina Nimarko Chair Abstains

Yes - 5; No - 0; Abstain - 1

Motion Passes

Conclusion: Nelaje Branch is approved as SA's new Vice President

***Nelaje Branch is now a voting member of the Board**

Adjournment

- I. Motion to Adjourn meeting by Alyssa Palacios

Second Nelaje Branch

Passes Unanimous Consent

Conclusion: Meeting of the Board of Directors Adjourned at 7:47pm.

University at Buffalo Student Association Budget Adjustment

Instructions:

This form must be completed for all budget adjustments. This form must be signed by the Treasurer, another Officer of the Student Organization and Campus Designee.

Please check one:

Budget Transfer x
 Moving funds from one expense to another, (must equal zero)

Budget AJE
 Incremental adjustment, increase/decrease in revenues or expenses

Detailed description of budget adjustment:

SA Budget Adjustment #3

Account Number:	Account Description	Description	Current Budget Amount	Adjustment Amount	Adjusted Budget
002-1501-4721	AIAA	Money for Working SA Ring of Fire Nov correction	13,840.83	240.00	14,080.83
002-1500-4703	Anthropology	Money for Working SA Ring of Fire Nov correction	100.00	80.00	180.00
002-1501-4812	ESW	Money for Working SA Ring of Fire Nov correction	15,711.29	40.00	15,751.29
002-1600-4816	FASA	Money for Working SA Ring of Fire Nov correction	21,322.15	80.00	21,402.15
002-1403-4842	OAC	Money for Working SA Ring of Fire Nov correction	26,782.42	100.00	26,882.42
002-1900-4264	Men's Rugby	Money for Working SA Ring of Fire Nov correction	17,882.00	40.00	17,922.00
002-1900-4271	Sailing	Money for Working SA Ring of Fire Nov correction	10.00	40.00	50.00
002-1403-4678	Step Troupe	Money for Working SA Ring of Fire Nov correction	9,970.06	220.00	10,190.06
002-1501-4927	TPEC	Money for Working SA Ring of Fire Nov correction	262.41	120.00	382.41
002-1204-4404	A/E General	Money for Working SA Ring of Fire Nov correction	129,760.00	(960.00)	128,800.00
002-1100-4131	Fiscal Agent Fee	Money from Fiscal agent fee to Accounting Fees for Audit	212,027.98	(17,000.00)	195,027.98
002-1100-4106	Accounting Fees	Money from Fiscal agent fee to Accounting Fees for Audit	-	17,000.00	17,000.00
			447,669.14	-	447,669.14

Treasurer: Name (please print) SAYAN D TROTMAN
 Signature *SAYAN D TROTMAN* Date 2/1/2021

Officer: Name (please print) Nelaje Branch
 Signature *Nelaje Branch* Date 2/1/2021

Campus designee: Name (please print) _____
 Signature _____ Date _____

FSA Budget AJE Input _____ FSA Budget AJE Review _____

Paid Sick Leave Policy

If the employee is employed in an elected student position or as the student Elections and Credentials Chairperson, such employee shall be allowed to take an unlimited amount of sick time without affecting the amount of that person's stipend.

All other active employees are eligible to accrue up to a maximum of fifty-six (56) hours of Paid Sick Leave ("PSL") per year, calculated at the rate of one (1) hour for every thirty (30) hours of work occurring on or after September 30, 2020. All employees may determine the amounts of PSL accrued and used by accessing the Company's electronic payroll platform, or requesting such information from the Associate Administrative Director. PSL may not be used in increments of less than 2 hours.

All employees shall be entitled to use up to fifty-six (56) hours of accrued PSL upon the oral or written request of the employee for the following purposes:

- 1) For a mental or physical illness, injury or health condition of the employee or employee's family member;
- 2) For the diagnosis, care or treatment of a mental or physical illness, injury or health condition of, or need for medical diagnosis of, or preventative care for such employee or such employee's family member; or
- 3) For an absence from work when the employee or employee's family member has been the victim of domestic violence, a family offense, sexual offense, stalking or human trafficking, however, a person who has committed such domestic violence, family offense, sexual offense, stalking or human trafficking shall not be eligible to use PSL where such person committed such offense and was not a victim.

A family member is defined as an employee's child, spouse, domestic partner, parent, sibling, grandchild or grandparent as well as the child or parent of an employee's spouse or domestic partner.

PSL will not under any circumstances be paid out and will be forfeited upon separation from employment.

If an employee has a contract with SA providing for a calculation of paid sick leave that is more favorable for the employee than that which is stated in this policy, the terms of the employee's contract shall prevail with respect to said calculation.