



Suite 350 Student Union Amherst, New York 14260  
(716) 645-2950 fax: (716) 645-2112 www.sa.buffalo.edu

## Student Association Executive Committee Meeting

June 4, 2024 - 12:00 PM

SU 378, University at Buffalo North Campus, Amherst, NY 14260

### Present

Farhan Samin Bhuya, SA President; Killian Hannigan, SA Vice President; Louis Poon, SA Treasurer.

Asterisk (\*) indicates member arrived late or left prior to adjournment.

### Absent

Gavin Krauciunas, SA Senate Chairperson.

### Guests

Xiola Bagwell, UB Spectrum; Will Eaton, SA Contract Assistant; Joshua Korman, SA Attorney; Mylien Lai, UB Spectrum; Mark Sorel, SA Administrative Director.

### Call to Order

Farhan Samin Bhuya, SA President, calls meeting to order at 12:07 PM.

### Approval of Minutes

Farhan Samin Bhuya, SA President, introduces May 14, 2024 Executive Committee Meeting Minutes for consideration.

Motion to approve May 14, 2024 Executive Committee Meeting Minutes by Killian Hannigan; second Louis Poon.

|                    |     |
|--------------------|-----|
| Farhan Samin Bhuya | Yes |
| Killian Hannigan   | Yes |
| Louis Poon         | Yes |

3 Yes, 0 No, 0 Abstain

Motion to approve May 14, 2024 Executive Committee Meeting Minutes passes 3-0-0.

**\*Result: May 14, 2024 Executive Committee Minutes are approved.\***

### Old Business

None.

## New Business

Farhan Samin Bhuya, SA President, introduces SA Budget Adjustment #23-16 for consideration.

Motion to approve SA Budget Adjustment #23-16 by Farhan Samin Bhuya; second Killian Hannigan.

Farhan Samin Bhuya                      Yes

Killian Hannigan                        Yes

Louis Poon                                Yes

3 Yes, 0 No, 0 Abstain

Motion to approve Budget Adjustment #23-16 passes 3-0-0.

**\*Result: Budget Adjustment #23-16 is approved.\***

Motion to submit the submitted club budget appeals and SA Treasurer's Information and Recommendations Regarding Club Budget Appeals into the minutes by Farhan Samin Bhuya; second Killian Hannigan.

Farhan Samin Bhuya                      Yes

Killian Hannigan                        Yes

Louis Poon                                Yes

3 Yes, 0 No, 0 Abstain

Motion to submit the submitted club budget appeals and SA Treasurer's Information and Recommendations Regarding Club Budget Appeals into the minutes passes 3-0-0.

**\*Result: Submitted club budget appeals and SA Treasurer's Information and Recommendations Regarding Club Budget Appeals are submitted into the minutes.\***

Louis Poon, SA Treasurer, introduces Bengali Student Association club budget appeal for consideration.

Motion to deny the Bengali Student Association club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals by Killian Hannigan; second Farhan Samin Bhuya.

Farhan Samin Bhuya                      Yes

Killian Hannigan                        Yes

Louis Poon                                Yes

3 Yes, 0 No, 0 Abstain

Motion to deny the Bengali Student Association club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

**\*Result: Bengali Student Association club budget appeal is denied for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals.\***

Louis Poon, SA Treasurer, introduces Black Student Union (BSU) club budget appeal for consideration.

Motion to deny the Black Student Union (BSU) club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals by Farhan Samin Bhuya; second Killian Hannigan.

Farhan Samin Bhuya                      Yes

Killian Hannigan                        Yes

Louis Poon                                Yes

3 Yes, 0 No, 0 Abstain

Motion to deny the Black Student Union (BSU) club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

**\*Result: Black Student Union (BSU) club budget appeal is denied for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals.\***

Louis Poon, SA Treasurer, introduces Haitian Student Association club budget appeal for consideration.

Motion to deny the Haitian Student Association club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals by Farhan Samin Bhuya; second Killian Hannigan.

Farhan Samin Bhuya                      Yes

Killian Hannigan                        Yes

Louis Poon                                Yes

3 Yes, 0 No, 0 Abstain

Motion to deny the Haitian Student Association club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

**\*Result: Haitian Student Association club budget appeal is denied for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals.\***

Louis Poon, SA Treasurer, introduces Minority Association of Pre-Medical Students (MAPS) club budget appeal for consideration.

Motion to deny the Minority Association of Pre-Medical Students (MAPS) club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals by Killian Hannigan; second Farhan Samin Bhuya.

|                    |     |
|--------------------|-----|
| Farhan Samin Bhuya | Yes |
| Killian Hannigan   | Yes |
| Louis Poon         | Yes |

3 Yes, 0 No, 0 Abstain

Motion to deny the Minority Association of Pre-Medical Students (MAPS) club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

**\*Result: Minority Association of Pre-Medical Students (MAPS) club budget appeal is denied for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals.\***

Louis Poon, SA Treasurer, introduces Muslim SA club budget appeal for consideration.

Motion to deny the Muslim SA club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals by Killian Hannigan; second Farhan Samin Bhuya.

|                    |     |
|--------------------|-----|
| Farhan Samin Bhuya | Yes |
| Killian Hannigan   | Yes |
| Louis Poon         | Yes |

3 Yes, 0 No, 0 Abstain

Motion to deny the Muslim SA club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

**\*Result: Muslim SA club budget appeal is denied for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals.\***

Louis Poon, SA Treasurer, introduces Pre-Law Chapter of the National Black Law Student Association club budget appeal for consideration.

Motion to deny the Pre-Law Chapter of the National Black Law Student Association club budget appeal for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals by Farhan Samin Bhuya; second Killian Hannigan.

|                    |     |
|--------------------|-----|
| Farhan Samin Bhuya | Yes |
| Killian Hannigan   | Yes |
| Louis Poon         | Yes |

3 Yes, 0 No, 0 Abstain

Motion to deny the Pre-Law Chapter of the National Black Law Student Association club budget appeal for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

**\*Result: Pre-Law Chapter of the National Black Law Student Association SA club budget appeal is denied for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals.\***

Louis Poon, SA Treasurer, introduces Pre Meds Without Borders club budget appeal for consideration.

Motion to deny the Pre Meds Without Borders club budget appeal for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals by Farhan Samin Bhuya; second Killian Hannigan.

|                    |     |
|--------------------|-----|
| Farhan Samin Bhuya | Yes |
| Killian Hannigan   | Yes |
| Louis Poon         | Yes |

3 Yes, 0 No, 0 Abstain

Motion to deny the Pre Meds Without Borders club budget appeal for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

**\*Result: Pre Meds Without Borders club budget appeal is denied for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals.\***

Louis Poon, SA Treasurer, introduces Running Club club budget appeal for consideration.

Motion to deny the Running Club club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals by Farhan Samin Bhuya; second Killian Hannigan.

Farhan Samin Bhuya                      Yes

Killian Hannigan                        Yes

Louis Poon                                 Yes

3 Yes, 0 No, 0 Abstain

Motion to deny the Running Club club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

**\*Result: Running Club club budget appeal is denied for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals.\***

Louis Poon, SA Treasurer, introduces Sri Lankan Student Association club budget appeal for consideration.

Motion to approve the Sri Lankan Student Association club budget appeal for \$3,300.00, replacing the previously allocated budget of \$250.00, for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals by Farhan Samin Bhuya; second Killian Hannigan.

Farhan Samin Bhuya                      Yes

Killian Hannigan                        Yes

Louis Poon                                 Yes

3 Yes, 0 No, 0 Abstain

Motion to approve the Sri Lankan Student Association club budget appeal for \$3,300.00, replacing the previously allocated budget of \$250.00, for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

**\*Result: Sri Lankan Student Association club budget appeal is approved for \$3,300.00, replacing the previously allocated budget of \$250.00, for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals.\***

Louis Poon, SA Treasurer, introduces The Women’s Network: Buffalo club budget appeal for consideration.

Motion to deny the The Women’s Network: Buffalo club budget appeal for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals by Farhan Samin Bhuya; second Killian Hannigan.

Farhan Samin Bhuya                      Yes

Killian Hannigan                      Yes

Louis Poon                      Yes

3 Yes, 0 No, 0 Abstain

Motion to deny the The Women’s Network: Buffalo club budget appeal for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

**\*Result: The Women’s Network: Buffalo club budget appeal is denied for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals.\***

Farhan Samin Bhuya, SA President, introduces Resolution - 2023-2024 #6 (“Resolution to amend a line name in the Approved 2024-2025 Student Association Budget.”) for consideration.

Motion to approve Resolution - 2023-2024 #6 by Farhan Samin Bhuya; second Killian Hannigan.

Farhan Samin Bhuya                      Yes

Killian Hannigan                      Yes

Louis Poon                      Yes

3 Yes, 0 No, 0 Abstain

Motion to approve Resolution - 2023-2024 #6 passes 3-0-0.

**\*Result: Resolution - 2023-2024 #6 is approved.\***

## Adjournment

Motion to adjourn by Farhan Samin Bhuya; second Louis Poon.

Farhan Samin Bhuya                      Yes

Killian Hannigan                      Yes

Louis Poon                      Yes

3 Yes, 0 No, 0 Abstain

Motion to adjourn passes 3-0-0.

**\*Result: Meeting is adjourned at 12:27 PM.\***



**Instructions:**

This form must be completed for all budget adjustments. This form must be signed by the President, Treasurer and Campus

Please check one:

Budget Transfer

Moving funds from one  
expense to another,  
(must equal zero)

Budget AJE

Incremental adjustment,  
increase/decrease in  
revenues or expenses

**Detailed description of budget adjustment:**

SA Budget Adjustment #23-16

| Account Number: | Account Description                   | Current Budget Amount | Adjustment Amount | Adjusted Budget | Adjustment Description  |
|-----------------|---------------------------------------|-----------------------|-------------------|-----------------|---|
| 120-4246-7600   | Women's Lacrosse                      | 16,631.55             | (67.39)           | 16,564.16       | For Enterprise rental tolls                                       |
| 120-1100-6300   | Capital Equipment                     | 60,000.00             | 14,000.00         | 74,000.00       | SA Entertainment Tent Project                                     |
| 120-1100-6007   | Office Supplies                       | 30,767.76             | 5,000.00          | 35,767.76       | For 2 laptops, office supplies                                    |
| 120-1100-6099   | SA Miscellaneous                      | 15,000.00             | 2,067.39          | 17,067.39       | For Enterprise tolls  |
| 120-4243-7600   | Women's Ice Hockey                    | 25,775.02             | 1,625.48          | 27,400.50       | Pay UBMD Orthopaedics   |
| 120-3107-7600   | Comedy Production                     | 75,000.00             | (22,625.48)       | 52,374.52       | Move to Cap Equip, Ofc Supplies, Tolls, Orthopaedics, W Lax tolls |
| 120-3106-7600   | Fall & Spring Fest Production         | 392,527.85            | (9,927.00)        | 382,600.85      | Move to Clubs that volunteered for Spring Fest                    |
| 120-4721-7600   | AIAA                                  | 35,055.44             | 1,323.00          | 36,378.44       | Spring Fest Club Volunteering Fundraising                         |
| 120-4236-7600   | Badminton                             | 5,211.00              | 2,214.00          | 7,425.00        | Spring Fest Club Volunteering Fundraising                         |
| 120-4215-7600   | Bowling                               | 2,499.00              | 108.00            | 2,607.00        | Spring Fest Club Volunteering Fundraising                         |
| 120-4778-7600   | Caribbean SA                          | 21,896.80             | 126.00            | 22,022.80       | Spring Fest Club Volunteering Fundraising                         |
| 120-4489-7600   | Circle K                              | 4,126.75              | 36.00             | 4,162.75        | Spring Fest Club Volunteering Fundraising                         |
| 120-4556-7600   | Creative Arts                         | 1,961.75              | 54.00             | 2,015.75        | Spring Fest Club Volunteering Fundraising                         |
| 120-4397-7600   | Fencing                               | 2,135.20              | 72.00             | 2,207.20        | Spring Fest Club Volunteering Fundraising                         |
| 120-4772-7600   | Indian SA                             | 19,455.01             | 144.00            | 19,599.01       | Spring Fest Club Volunteering Fundraising                         |
| 120-4244-7600   | Kendo Karate                          | 214.00                | 810.00            | 1,024.00        | Spring Fest Club Volunteering Fundraising                         |
| 120-4445-7600   | Mock Trial                            | 14,777.25             | 1,476.00          | 16,253.25       | Spring Fest Club Volunteering Fundraising                         |
| 120-4421-7600   | National Society of Black Engineer    | 5,123.75              | 342.00            | 5,465.75        | Spring Fest Club Volunteering Fundraising                         |
| 120-4922-7600   | Pilots                                | 2,488.75              | 360.00            | 2,848.75        | Spring Fest Club Volunteering Fundraising                         |
| 120-4393-7600   | Poetry                                | 782.95                | 27.00             | 809.95          | Spring Fest Club Volunteering Fundraising                         |
| 120-xxxx-7600   | Red Cross Club                        |                       | 216.00            | 216.00          | Spring Fest Club Volunteering Fundraising                         |
| 120-4781-7600   | Robotics                              | 897.90                | 216.00            | 1,113.90        | Spring Fest Club Volunteering Fundraising                         |
| 120-4266-7600   | Running Club                          | 5,589.15              | 396.00            | 5,985.15        | Spring Fest Club Volunteering Fundraising                         |
| 120-4459-7600   | SEDS                                  | 15,003.40             | 1,224.00          | 16,227.40       | Spring Fest Club Volunteering Fundraising                         |
| 120-4542-7600   | Irish Dance                           | 405.00                | 216.00            | 621.00          | Spring Fest Club Volunteering Fundraising                         |
| 120-4281-7600   | Ultimate Frisbee                      | 12,648.90             | 297.00            | 12,945.90       | Spring Fest Club Volunteering Fundraising                         |
| 120-4569-7600   | Undergraduate Business and Leadership | 65.97                 | 72.00             | 137.97          | Spring Fest Club Volunteering Fundraising                         |
| 120-4298-7600   | Volume Up                             | 156.43                | 90.00             | 246.43          | Spring Fest Club Volunteering Fundraising                         |
| 120-4214-7600   | Women's Club Basketball               | 1,130.50              | 108.00            | 1,238.50        | Spring Fest Club Volunteering Fundraising                         |
| 120-1400-6005   | Marketing A/E                         | 21,000.00             | 40,000.00         | 61,000.00       | Money for promo items for orientation and the year                |
| 120-3107-7650   | Comedy Talent                         | 72,000.00             | (40,000.00)       | 32,000.00       | Money for promo items for orientation and the year                |

Treasurer: Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Officer: Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Campus designee: Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please choose your club** Bengali Student Association

**What position do you hold within your club** President

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** inaccurate application of the criteria set forth under applicable policy

Procedural error

Inaccurate application of the criteria set forth under applicable policy

**What policy are you referring to?** Club Budget Policy

**What is the specific inaccurate application of the criteria set forth under applicable policy that you are alleging? (Please state in as much detail as possible.)** Per the 24-25 BSA Budget Determination Letter, BSA has been assigned a max of Tier 2. However, per the SA Club Budget Policy, an SA-recognized club with at least six events and over 25 active members can be a Tier 4 club. The Club Budget Determination Letter acknowledges that we had 6 events, but assigns a max of Tier 2. Therefore, BSA's Tier should be increased to Tier 4 (or at least Tier 3) and our budget should be increased to reflect the significant expenses and revenue of the club.

**Please attach all relevant evidence.** [Policy\\_upload1Screenshot 2024-05-22 173212.png](#)  
[Policy\\_upload2Screenshot 2024-05-22 173247.png](#)

Inaccurate math

Violation of the law

Outcome and other info:

**What outcome are you requesting in this appeal?** I'm requesting an increased budget and a higher tier. Per the BSA 2024-25 academic budget determination letter, BSA was determined to be a maximum of Tier 2 club, which means the club had 4 events and at least 20 active members. However, we had 6 events according to UB Linked and the academic budget determination letter. We also have over 25 active members. According to the UB Linked and the BSA constitution, we had 44 eligible voting members, meaning at least 44 of our 100+ members are considered "active" as they have attended at least 2 club meetings and club events. This information puts BSA in-line with a maximum of a Tier 4 club, which has the requirements of: "1. being a recognized SA Club; 2. Have completed 6 Club Meetings and/or Events for the academic year.; 3. Have at least 25 active members."

I'm requesting an increased budget and an increase to Tier 4 (or at least Tier 3). Our PO history shows the significant expense the club for our events (mainly in the form of food). Such a small budget will not be enough to host significant events that include dances, food, and festivities which also bring in significant revenue for the club. Per our club activities and SA policy outlines, BSA is eligible for up to Tier 4 funding, but has been assigned Tier 2.

**Is there anything else that you want SA to know regarding your appeal?** I'm willing to discuss or have email correspondence with someone to clarify and provide any supporting evidence. Please contact me with any questions/concerns/issues and I'd be glad to work with you!

# 2024-2025 Academic Year Club Budget Determination Letter

Club Name: Bengali Student Association

All University at Buffalo Student Association Inc. ("SA") club budgets are determined in according to the SA Club Budget Policy which can be viewed at:

[https://www.sa.buffalo.edu/images/Policy\\_Library/Finance\\_Policies/240228\\_Club\\_Budget\\_Policy.pdf](https://www.sa.buffalo.edu/images/Policy_Library/Finance_Policies/240228_Club_Budget_Policy.pdf).

Pursuant to SA Senate Resolution 2023-2024 - 23, the amount of "active members" shall not be considered when determining club budgets for the 2024-2025 academic year only. Consistent with the mandates of SA's By-Laws, SA is strictly prohibited from considering (and has not considered) the viewpoint(s) held and/or expressed by any club, its officers, or its members when making club budget determinations.

|  |            |
|--|------------|
| Club's Current Tier for 2023-2024 Year:  | 1          |
| Number of Club Events/Meetings during 2023-2024 Academic Year Through April 15 <sup>th</sup> according to information submitted by club on UBLinked:   | 6          |
| Club's Maximum Allowable Tier for 2024-2025 Year Under the SA Club Budget Policy:  | 2          |
| Club's Maximum Allowable Budget for 2024-2025 Year:<br><i>A club's maximum allowable budget is based on the tier for which they are eligible, and may be further limited by points 1 and 2 under the Historical Data section of the SA Club Budget Policy.</i> | \$2,499.00 |

## Tier II

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$251 - \$2,499. Clubs in this tier must complete the following requirements:

1. Be a recognized SA club.
2. Have completed 4 Club Meetings and/or Events for the academic year.
3. Have at least 20 active members.

## Tier III

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$2,500 - \$4,999. Clubs in this tier must complete the following requirements:

1. Be a recognized SA club.
2. Have completed 5 Club Meetings and/or Events for the academic year.
3. Have at least 20 active members.

## Tier IV

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$5,000 - \$9,999. Clubs in this tier must complete the following requirements:

1. Be a recognized SA Club.
2. Have completed 6 Club Meetings and/or Events for the academic year.
3. Have at least 25 active members.

**Please choose your club** Black Student Union (BSU)

**What position do you hold within your club** Treasurer

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** inaccurate application of the criteria set forth under applicable policy

Procedural error

Inaccurate application of the criteria set forth under applicable policy

**What policy are you referring to?** Club Budget Policy

**What is the specific inaccurate application of the criteria set forth under applicable policy that you are alleging? (Please state in as much detail as possible.)** We have been notified that Expenditure 7 on our budget determination has funds removed due to historical data. However, these funds are for our biggest annual event, Black Explosion, whereas attendance rates normally fluctuate each year. Attendance last year was unusually low due to the inability to receive proper funding for the event. Since it is our biggest event of the semester, it is also our most expensive, requiring the use of roughly 75% of our budget.

Inaccurate math

Violation of the law

Outcome and other info:

**What outcome are you requesting in this appeal?** We are requesting the full amount of funds for Expenditure 7. Not only will these funds go to great use providing an excellent place for Black students to express themselves, but allocating said funds will also remain under the \$50,000 maximum budget for Tier 6 clubs.

**Please choose your club** Haitian Student Association

**What position do you hold within your club** Treasurer

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** procedural error

Procedural error

**What is the specific procedural error that you are alleging? (Please state in as much detail as possible.)** Dear SA,

I hope this message finds you well. I am writing to address the budget request for our club for the upcoming term. It has come to our attention that the previous treasurer requested less funding than needed, as they were not aware that we would be classified as a tier three club.

Given our new tier status, it is crucial to reassess our financial needs to ensure we can effectively support our growing initiatives. A larger budget is essential to advance our club's activities and outreach. With the Haitian population rapidly increasing both in the US and at The University at Buffalo, it is more important than ever that we have the necessary resources to serve our members and the wider community.

We are committed to fostering a supportive and vibrant environment that celebrates Haitian culture and provides valuable opportunities for cultural exchange, education, and community building. Your support in granting us a larger budget will be instrumental in achieving these goals.

Thank you for considering our request. We look forward to your favorable response.

Best regards,

Isaac Simon  
Treasurer  
Haitian Student Association

**Inaccurate application of the criteria set forth under applicable policy**

**Inaccurate math**

**Violation of the law**

**Outcome and other info:**

**What outcome are you requesting in this appeal?** In this appeal, we are requesting a larger budget allocation for our club to better support and advance our initiatives, given our new classification as a tier three club and the growing Haitian population at The University at Buffalo and in the broader US community.

**Is there anything else that you want SA to know regarding your appeal?** None.



**Please choose your club** Minority Association of Pre-Medical Students (MAPS)

**What position do you hold within your club** President

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** procedural error

Procedural error

**What is the specific procedural error that you are alleging? (Please state in as much detail as possible.)** On April 15th, I submitted a revised version of our club's constitution to the Student Association (SA) (please find the screenshot of my submission email attached). This revision better reflects our club's attendance numbers, considering SA's plan to reduce our budget from approximately \$750 to \$250.

The primary change in the constitution was adjusting the criteria for voting members. Previously, members were considered eligible to vote after attending two meetings per semester. The updated constitution now states that members become voting members if they attend two meetings within the academic year.

Despite submitting this revision over a month ago, we have not received any updates from SA regarding its approval. I understand that constitutional changes can take time to process, but this delay has hindered our ability to finalize our budget. Given this situation, I would like to appeal the recent budget cut. The new constitution should place us back in our original tier with our original budget allocation.

Please let me know if there are any questions or concerns regarding this matter. The significant reduction in funds would severely impact our club and the students we serve. I appreciate your assistance and understanding in this matter.

Thank you very much for your help.

**Please attach all relevant evidence.** [Procedural\\_UploadSA Constitution Submission Evidence.png](#)

Inaccurate application of the criteria set forth under applicable policy

Inaccurate math

Violation of the law

Outcome and other info:

**What outcome are you requesting in this appeal?** In this appeal, I am requesting that our club's budget be revised to reflect our original allocation of approximately \$750, in accordance with the updated constitution I submitted on April 15th. This request is based on the changes made to the criteria for voting members, which should place us back in our original tier with the corresponding budget.



**Is there anything else that you want SA to know regarding your appeal?** Yes, I would like SA to know that the delay in processing the updated constitution has significantly impacted our ability to plan and manage our budget effectively. The substantial reduction in funds from \$750 to \$250 would be a major detriment to our club and the students we serve. Therefore, a prompt review and approval of the revised constitution are crucial for us to continue our activities and support our members adequately. If there are any questions or further clarifications needed, please do not hesitate to reach out. Thank you for your attention and assistance with this matter.

SW

SA Website <ubsa@buffalo.edu>



To: Ariana Small

Mon 4/15/2024 12:59 PM

Thank you for your SA Club Constitution submission.

An SA Staff member will contact you shortly.

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**SA CLUB CONSTITUTION SUBMISSION** | Minority  
Association of Pre-Medical Students (MAPS)

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**Submitted By:** Ariana Small - [arianasm@buffalo.edu](mailto:arianasm@buffalo.edu) - 929-356-1232

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Is this for a new club or an already fully recognized SA Club -  
Already recognized club

**Please choose your club** Muslim SA

**What position do you hold within your club** President

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** procedural error  
inaccurate application of the criteria set forth under applicable policy

Procedural error

**What is the specific procedural error that you are alleging? (Please state in as much detail as possible.)** MSA is a Tier VI club, therefore our minimum allocated budget should be \$20,000, yet we received a budget of \$19,960.73.

### Inaccurate application of the criteria set forth under applicable policy

**What policy are you referring to?** Expenditures

**What is the specific inaccurate application of the criteria set forth under applicable policy that you are alleging? (Please state in as much detail as possible.)** There was a comment of a "Budget Policy Violation" on numerous expenditures in our Budget Request Form, but upon reviewing them, the majority of them do not conflict with SA's Expenditure Policy. We provide Halal meat at any and all of our events, and so generally that expense is much higher than the equivalent of other clubs looking to cater food from different vendors. Take Kebab Shabab for an example- halal kebabs are very expensive, and so spending \$400-600 on the main food alone is reasonable.

### Inaccurate math

### Violation of the law

### Outcome and other info:

**What outcome are you requesting in this appeal?** Increase in the allocated budget to accommodate for halal meat, as well as provide for two higher-cost events (Sadaqah Gala and Banquet).

**Is there anything else that you want SA to know regarding your appeal?** I understand that clubs cannot be offered more than 5% of what they spent in the previous year, however I would like our final budget to be reconsidered with the fact that we were unable to spend thousands of dollars at the end of the semester because of miscommunications with SA. As a first example, I requested Supplemental Funding for our Annual Fashion Show to pay for a runway, and we received notice of \$1k granted in SF on the day of the event. We were unable to use this funding to place a PO for this item on time. That's \$1k we were unable to use. Additionally, I was originally told that the last day we could host an event on campus was 5/20, and this was supposed to be the rain date for our Farewell BBQ. When our Farewell BBQ was rained out on 5/17, an event we would have spent \$1.5k for, I was unable to reschedule and use that portion of the budget because it was the final day to host an event -- which I was made aware of the day of. Had I known that Friday 5/17 was actually the last day to host an event, I would have planned ahead to make Farewell BBQ earlier to avoid the risk of being rained out and unable to host at all. Lastly, we were

unable to do merchandise sales because I was misled by SA Finance about the timeline for scheduling sales. I was not made aware that Custom Ink had to upload it to their website after I asked Trademarks for approval, and we didn't have enough time to complete this in addition to posting ticket sales before the deadline for merchandise sales in early April. Had I known the full procedure, I could have planned for this and we would have spent an additional \$2.5k for our merchandise sales. I would deeply appreciate if SA can come to understand that we had thousands of dollars left in our budget that we had intended to use at the end of the year but were simply unable to -- the expenditures for which would have helped us reach a higher budget for the current year. I understand SA cannot deviate from budget policy that requires that final budget determinations are no greater than 5% of the previous academic year's expenditures, but there should be some consideration of compensation for miscommunication that would have allowed for a greater number of expenditures by the club -- and thus a maximization of this additional 5%. Please email me if there are any questions or concerns!

**Please choose your club** Pre-Law Chapter of the National Black Law Student Association

**What position do you hold within your club** Treasurer

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** inaccurate math pertaining to the relevant club

Procedural error

Inaccurate application of the criteria set forth under applicable policy  
Inaccurate math

**What is the specific inaccurate math that you are alleging? (Please state in as much detail as possible.)** See Attached.

**Please attach all relevant evidence.** [Incorrect Math-Budget Proposal.xlsx](#)

Violation of the law

Outcome and other info:

**What outcome are you requesting in this appeal?** We are requesting an additional \$700

**Is there anything else that you want SA to know regarding your appeal?** Dear Student Association, I hope this message finds you well. My name is Justin Romeo, and I am the Treasurer of the National Black Law Student Association (NBLSA) at UB. I am writing to request additional funding to support our growing initiatives and activities aimed at empowering and preparing Black students for success in law school and beyond.

Our Mission and Achievements:

The NBLSA is dedicated to providing resources, mentorship, and networking opportunities to Black pre-law students. Over the past 3 years, we have successfully organized numerous events, including:

- Workshops: Legal writing, LSAT preparation, and mock trial competitions.
- Mentorship Programs: Pairing students with Black legal professionals.
- Networking Events: Panel discussions with law school admissions officers and practicing attorneys.

Our efforts have significantly contributed to the academic and professional development of our members, resulting in higher LSAT scores, increased law school admissions, and strengthened community ties.

The Need for Additional Funding:

To build on our successes and expand our reach, we are seeking additional funding for the following purposes:

1. Expanded Workshop Series: To cover costs for expert speakers, materials, and virtual platform subscriptions.
2. Mentorship Program Expansion: To facilitate more mentor-mentee pairings, including stipends for mentors and resources for mentees.
3. Networking Events: To organize larger and more frequent events, enabling more students to benefit

from direct interactions with legal professionals.

4. Scholarships and Grants: To support students with financial need in paying for LSAT prep courses and law school application fees.

Circumstances of Budget Proposal Submission:

Unfortunately, we were unable to submit a detailed budget proposal for this year due to unforeseen challenges with our previous treasurer's transition. This situation has since been resolved, and we are committed to ensuring a more streamlined and efficient process moving forward.

Impact of Additional Funding:

With your support, we can:

- Increase the number of students who receive high-quality, personalized guidance and resources.
- Enhance the preparedness and confidence of our members as they navigate the law school admissions process.
- Foster a stronger, more supportive community that reflects the diverse perspectives and experiences of Black pre-law students.

Conclusion:

We are deeply committed to our mission of supporting Black pre-law students and believe that with additional funding, we can make an even greater impact. We kindly ask for your consideration of our request for \$700 to support these critical initiatives. We would be happy to discuss this request further and provide any additional information you may need.

Thank you for your time and consideration. We look forward to your positive response.

Sincerely,

Justin Romeo

Treasurer

National Black Law Student Association

**Please choose your club** Pre Meds Without Borders

**What position do you hold within your club** President

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** procedural error

Procedural error

**What is the specific procedural error that you are alleging? (Please state in as much detail as possible.)** When completing the budget request form, I mistakenly classified future events (such as Narcan Training events, Valentine Day events, Stop the Bleed event, and End of Year Celebration) as general body meetings, which resulted in the budget request being denied.

Inaccurate application of the criteria set forth under applicable policy

Inaccurate math

Violation of the law

Outcome and other info:

**What outcome are you requesting in this appeal?** I am requesting a greater budget of between \$1000 to \$1400 due to reclassification of my requests as non-ticketed events instead of the original general body meetings.

**Is there anything else that you want SA to know regarding your appeal?** I know last year the club hosted less events but this year, as president, I plan on hosting more events and growing the club to previous member size.

**Please choose your club** Running Club

**What position do you hold within your club** Treasurer

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** inaccurate application of the criteria set forth under applicable policy inaccurate math pertaining to the relevant club

Procedural error

Inaccurate application of the criteria set forth under applicable policy

**What policy are you referring to?** 2023-2024-6

**What is the specific inaccurate application of the criteria set forth under applicable policy that you are alleging? (Please state in as much detail as possible.)** The running club qualifies for a tier 5 which would give us our projected budget of \$15000. We have more than 25 people show up at meetings regularly and we have meetings 5 days a week every week there is school, and we have more than 2 events throughout the year. We feel as though we are not being given the budget or classification we qualify for and would like it amended

**Please attach all relevant evidence.** [Policy\\_uploadIMG\\_3097.png](#)  
[Policy\\_uploadIMG\\_3099.png](#)

Inaccurate math

**What is the specific inaccurate math that you are alleging? (Please state in as much detail as possible.)** The budget violation on expenditure 18 is not for personal use, it is for the running club and will be passed down through the E-board each year for club members to use as a fun thing to do after or during practice.

**Please attach all relevant evidence.** [Incorrect\\_Math-IMG\\_3098.png](#)

Violation of the law

Outcome and other info:

**What outcome are you requesting in this appeal?** We would like the club to be reclassified and our budget be recalculated to not only make our projected budget work but for us to also be able to make sure we are being treated fairly and getting what we deserve as a club

**Is there anything else that you want SA to know regarding your appeal?** If this was sent a 2nd time I apologize I was cross referencing documents and had to close out of this tab on my phone





# 2024-2025 - Running Club

PDF - 149 KB



Suite 350 Student Union Amherst, New York 14260  
(716) 645-2950 fax: (716) 645-2112 www.sa.buffalo.edu

## 2024-2025 Academic Year Club Budget Determination Letter

Club Name: Running Club

All University at Buffalo Student Association Inc. ("SA") club budgets are determined in according to the SA Club Budget Policy which can be viewed at:

[https://www.sa.buffalo.edu/images/Policy\\_Library/Finance\\_Policies/240228\\_Club\\_Budget\\_Policy.pdf](https://www.sa.buffalo.edu/images/Policy_Library/Finance_Policies/240228_Club_Budget_Policy.pdf).

Pursuant to SA Senate Resolution 2023-2024 - 23, the amount of "active members" shall not be considered when determining club budgets for the 2024-2025 academic year only. Consistent with the mandates of SA's By-Laws, SA is strictly prohibited from considering (and has not considered) the viewpoint(s) held and/or expressed by any club, its officers, or its members when making club budget determinations.

|  |             |
|--|-------------|
| Club's Current Tier for 2023-2024 Year:  | 2           |
| Number of Club Events/Meetings during 2023-2024 Academic Year Through April 15 <sup>th</sup> according to information submitted by club on UBLinked:   | 90          |
| Club's Maximum Allowable Tier for 2024-2025 Year Under the SA Club Budget Policy:  | 3           |
| Club's Maximum Allowable Budget for 2024-2025 Year:<br><i>A club's maximum allowable budget is based on the tier for which they are eligible, and may be further limited by points 1 and 2 under the Historical Data section of the SA Club Budget Policy.</i>   | \$4,999.00  |
| Budget Requested by the Club:  | \$15,412.00 |
| Total of Individual Expenditure Requests That Are Not Allowed, If Any. See attached.<br><i>If your club's maximum allowable budget is lower than your requested budget minus disallowed expenditures, this does not affect your club.</i>  | 290.00      |
| Requested Budget Minus Disallowed Expenditures:<br><i>Allowance of an expenditure for budget allocation purposes does not guarantee approval of that purchase. Expenditure approval is subject to SA's Encumbrance and Expenditure Policy and subject to all other applicable SA, UB, and SUNY Policies.</i> | \$15,122.00 |
| The Lower of the Club's Maximum Allowable Budget Versus Requested Budget Minus Disallowed Expenditures:  | \$4,999.00  |
| Percentage Reduction for All Clubs in This Tier:<br><i>A percentage reduction to the proposed budget of all clubs may be applied if necessary to reduce the total amount allocated to clubs. Tiers one, two and three clubs shall not receive a percentage reduction. Tier 6 clubs will receive a</i>        | 0.00%       |

|   |            |
|---|------------|
| <i>percentage reduction that is double the percentage of tier 4 clubs with tier 5 clubs' percentage being halfway between the two.</i>  |            |
| Calculated Club Budget Following Tier-Based Percentage Reduction:   | \$4,999.00 |
| Number of Club Violations Committed During the 2023-2024 Academic Year:   | 1          |
| Amount Reduced Due to Violations:<br><i>If a club has been found to have committed 3 or more policy violations in the then-current academic year, 10% shall be removed per violation (starting with</i> | \$0.00     |

### Open Microsoft 365 (Office)



determination by email. Any appeals made by clubs may **only** be based on procedural error, inaccurate application of the above criteria or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club. Appeals shall be decided within 45 days of when they are submitted. Appeals may only be submitted through the following form:







# 2024-2025 - Running Club

PDF - 149 KB



|   |       |
|---|-------|
| Minus Disallowed Expenditures:  |       |
| Percentage Reduction for All Clubs in This Tier:  | 0.00% |
| <i>A percentage reduction to the proposed budget of all clubs may be applied if necessary to reduce the total amount allocated to clubs. Tiers one, two and three clubs shall not receive a percentage reduction. Tier 6 clubs will receive a</i> |       |

|  |                   |
|--|-------------------|
| <i>percentage reduction that is double the percentage of tier 4 clubs with tier 5 clubs' percentage being halfway between the two.</i>   |                   |
| Calculated Club Budget Following Tier-Based Percentage Reduction:  | \$4,999.00        |
| Number of Club Violations Committed During the 2023-2024 Academic Year:  | 1                 |
| Amount Reduced Due to Violations:  | \$0.00            |
| <i>If a club has been found to have committed 3 or more policy violations in the then-current academic year, 10% shall be removed per violation (starting with the third violation) from the final proposed budget of that club.</i> |                   |
| <b>Final Club Budget for 2024-2025 Academic Year:</b>  | <b>\$4,999.00</b> |

Clubs may appeal budget determinations within 10 days of when the club is informed of the budget determination by email. Any appeals made by clubs may only be based on procedural error, inaccurate application of the above criteria or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club. Appeals shall be decided within 45 days of when they are submitted. Appeals may only be submitted through the following form:  
<https://www.sa.buffalo.edu/budget-appeal-form>

Sincerely,  
 Louis Poon,  
 SA Treasurer

Expenditure numbers correspond to expenditure numbers listed in the club's budget application. Zeros shown in the chart below either mean that no amount was reduced for that expenditure or that the club did not request an expenditure that corresponds to that number.

|                |          |                         |
|----------------|----------|-------------------------|
| Expenditure 1  | \$0.00   |                         |
| Expenditure 2  | \$0.00   |                         |
| Expenditure 3  | \$0.00   |                         |
| Expenditure 4  | \$0.00   |                         |
| Expenditure 5  | \$0.00   |                         |
| Expenditure 6  | \$0.00   |                         |
| Expenditure 7  | \$0.00   |                         |
| Expenditure 8  | \$0.00   |                         |
| Expenditure 9  | \$0.00   |                         |
| Expenditure 10 | \$0.00   |                         |
| Expenditure 11 | \$0.00   |                         |
| Expenditure 12 | \$0.00   |                         |
| Expenditure 13 | \$0.00   |                         |
| Expenditure 14 | \$0.00   |                         |
| Expenditure 15 | 60       | Budget Policy Violation |
| Expenditure 16 | \$100.00 | Budget Policy Violation |
| Expenditure 17 | \$0.00   |                         |
| Expenditure 18 | \$130.00 | Budget Policy Violation |
| Expenditure 19 | \$0.00   |                         |
| Expenditure 20 | \$0.00   |                         |

Open Microsoft 365 (Office)





events and activities and the consequent objective financial needs of that club.

### Tier I

3 of 5

Clubs assigned to this tier are generally new clubs and clubs who did not apply for a budget in the previous year's budgetary process. Clubs within this tier receive a flat budget amount of \$250. This amount is available to new clubs once they have completed all recognition requirements as set forth in the Student Activity Club Recognition Policy. Clubs within this tier must meet the requirements as set forth by the Annual Registration and Requirements for Recognition Policy.

### Tier II

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$251 - \$2,499. Clubs in this tier must complete the following requirements:

1. Be a recognized SA club.
2. Have completed 4 Club Meetings and/or Events for the academic year.
3. Have at least 20 active members.

### Tier III

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$2,500 - \$4,999. Clubs in this tier must complete the following requirements:

1. Be a recognized SA club.
2. Have completed 5 Club Meetings and/or Events for the academic year.
3. Have at least 20 active members.

### Tier IV

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$5,000 - \$9,999. Clubs in this tier must complete the following requirements:

1. Be a recognized SA Club.
2. Have completed 6 Club Meetings and/or Events for the academic year.
3. Have at least 25 active members.

### Tier V

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$10,000 - \$19,999. Clubs in this tier must complete the following requirements:

1. Be a recognized SA Club.
2. Have completed 7 Club Meetings and/or Events for the academic year.
3. Have at least 25 active members.

### Tier VI

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$20,000 - \$50,000. Clubs in this tier must complete the following requirements:

1. Be a recognized SA Club.
2. Have completed 10 Club Meetings and/or Events for the academic year.
3. Have at least 30 active members.

## Budget Requests Packets

During the spring semester of each academic year, clubs can submit budget requests through the SA website. Any club that does not submit a budget request by the SA Treasurer's set deadline will receive a \$250.00 budget.

### General Budget Limitations

There are certain limitations that automatically apply to requested budget amounts before any other factors are applied. They are as follows:

1. The maximum budget for any club is \$50,000.
2. The amount of a club's budget request will be reduced to the lower of: (a) the total amount requested by the club or (b) the total itemized expenditures in their budget packet.
3. A club cannot receive more than the maximum budget allocated for their eligible Tier.
4. Clubs must meet the requirements for the Tier they have requested a budget for to change their current Tier. Clubs which do not meet the requirements for their respective Tier will be eligible for, at most, funding in the Tier that they did complete the requirements for.

The calculation of tier requirements will include club activities from the first day of the fall semester up to Monday of the third week in April of the current academic year.

5. Clubs can only move up one Tier at a time.

Club requests must be allowable under SUNY policy to be allocated. There are also other limitations which apply to calculated budget allocations after all other factors are applied. They are as follows:

1. The total funds allocated to all clubs in total may not exceed the total available amount set by the SA Treasurer prior to club budget considerations.
2. A percentage reduction to the proposed budget of all clubs may be applied if necessary to reduce the total amount allocated to clubs. Tiers one, two and three clubs shall not receive a percentage reduction. Tier 6 clubs will receive a percentage reduction that is double the percentage of tier 4 clubs with tier 5 clubs' percentage being halfway between the two.



**Please choose your club** Sri Lankan Student Association

**What position do you hold within your club** President

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** procedural error  
inaccurate application of the criteria set forth under applicable policy inaccurate math pertaining to the relevant club

Procedural error

**What is the specific procedural error that you are alleging? (Please state in as much detail as possible.)** We believe there may have been a procedural error in the budget review process. The criteria for budget allocation to clubs like ours should consider the scale and impact of our events, which seems to have been overlooked or undervalued.

### Inaccurate application of the criteria set forth under applicable policy

**What policy are you referring to?** SUNY policy

**What is the specific inaccurate application of the criteria set forth under applicable policy that you are alleging? (Please state in as much detail as possible.)** - The SLSA has consistently organized major events that align with the criteria for higher budget allocations. Our Diwali event in the fall semester and the Sri Lankan New Year event in the spring semester each attracted approximately 150 attendees. Despite the informal setting of the SU field, the turnout was substantial and demonstrated our club's impact. In addition to the large-scale events, we also had 3-4 small events and general body meetings consistently.

- Additionally, our participation in the International Fiesta, where we won 2nd place last year, underscores our active involvement and contribution to the university's multicultural landscape.

### Inaccurate math

**What is the specific inaccurate math that you are alleging? (Please state in as much detail as possible.)** There appears to be a discrepancy between our budget request and the allocation received. Based on our events, meetings, and having 40 active club members, we believe we qualify as a Tier-3 or Tier-4 club, where our request for a higher budget is appropriate. The significantly lower allocation of \$250 does not align with the documented financial needs for our planned events and activities.

### Violation of the law

#### Outcome and other info:

**What outcome are you requesting in this appeal?** We respectfully request a reconsideration of our budget allocation. Specifically, we ask that our budget be reviewed in light of the detailed documentation provided in our initial request, and that an allocation more closely aligned with our demonstrated needs and contributions be granted.

**Is there anything else that you want SA to know regarding your appeal?** - The SLSA's events not only celebrate Sri Lankan culture but also foster inclusivity and cross-cultural understanding on campus. These events require substantial resources for planning, logistics, and execution. A more appropriate budget will enable us to continue offering these enriching experiences to the university community.

- Our club has maintained meticulous records of past events, budgets, and attendance, which we are happy to provide upon request to support our appeal.

**Please choose your club** The Women's Network: Buffalo

**What position do you hold within your club** Treasurer

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** violation of the law

Procedural error

Inaccurate application of the criteria set forth under applicable policy

Inaccurate math

Violation of the law

**What law(s) are you referring to?** Budget Policy Violation

**What is the specific violation of the law that you are alleging? (Please state in as much detail as possible.)** I am not sure what I did wrong since I had Unnati (SA Treasurer) look over my proposed budget before I submitted but I am guessing we cannot ask for money for creating club merchandise and the proposed off-campus events I listed were not allowed.

**Please attach all relevant evidence.** [Legal\\_Violation\\_Screenshot 2024-05-24 165853.png](#)

**Outcome and other info:**

**What outcome are you requesting in this appeal?** Since the off-campus events budget was not approved, could we have an amount from the \$3,050 not allocated due to the Budget Policy Violations to plan more on-campus events? For example, more crafting and more workshop events with food and drinks.

**1. Type of Expenditure:** Transportation

**Event Name:** Join TWN to Learn More About a Woman's Owned Business

**Brief description of the expenditure:**

Our event includes visiting a woman-owned business in downtown Buffalo, where we can support and uplift women to start their own businesses and enjoy an evening of networking and camaraderie.

**Cost breakdown:** \$2000 for charter bus

**Total cost:** \$2000

|

**2. Type of Expenditure:** Transportation

**Event Name:** TWN - Journey to the Eternal Flame Falls

**Brief description of the expenditure:** Our event includes a hiking trip to the eternal flame falls. This exclusive excursion promises breathtaking scenery, invigorating hikes, and opportunities for soulful connections with fellow adventurers.

**Cost breakdown:** \$2000 for charter bus

**Total cost:** \$2000

**3. Type of Expenditure:** On-campus event (non-ticketed)

**Event Name:** TWN Tabling

**Brief description of the expenditure:** We invite students to delve into the diverse opportunities and resources available within our women's network.

**Cost breakdown:** \$50 for custom stickers from Amazon

**Total cost:** \$50



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

[www.sa.buffalo.edu](http://www.sa.buffalo.edu)

**Subject: Information and Recommendations Regarding Club Budget Appeals**

**Submitted by: SA Treasurer**

1. **Association of Pre-Medical Students:** According to the Club Budget Policy, “If reasonably equivalent goods or services can be provided by another vendor at a lower price, funding shall not be provided for the excess amount.” CPR training and napkins/utensils may be obtained for free from SA. Therefore, funds were not allocated for the club to purchase these specific goods or services that they can already obtain at no cost from SA. *Recommendation: appeal should be denied.*
2. **Bengali SA:** According to the Club Budget Policy (General Budget Limitations #5), “Clubs can only move up one Tier at a time.” Because the club’s current tier for the 2023-2024 year was Tier #1, the club’s maximum allowable tier for the 2024-2025 year is Tier #2. Clubs in Tier #2 have a maximum allowable budget of \$2,499, which is what the club received. *Recommendation: appeal should be denied.*
3. **Black Student Union:** First, the club’s requested club budget minus disallowed expenditures was \$47,752.50. The maximum budget for any club is \$50,000. Like all Tier 6 clubs, a 25.2% reduction was applied, to ensure that the total amount awarded to all clubs did not exceed the amount allocated. The most any club could have received in the end would have been \$37,400. BSU received \$35,718.87. Therefore, the maximum additional amount BSU could receive if they prevailed on the appeal would be \$1,681.13, not the amount requested. Next, the club alleges that procedural error occurred because an expenditure was reduced due to historical data, which is required under the “Events” section of the Club Budget Policy, which provides, “expenses will be capped at the amount of an individual student’s semesterly activity fee multiplied by the number of undergraduate students included in a reasonable attendance estimate based upon past attendance.” The club alleges that the



attendance at last year's event should not be considered because "attendance last year was unusually low due to the inability to receive proper funding for the event." Even if that was true, that would most likely not constitute the basis for a club budget appeal, except maybe if that was due to procedural error by SA. But the club doesn't allege any facts that would constitute procedural error by SA leading to that result or provide any evidence to support that allegation. The club's budget was calculated correctly. *Recommendation: appeal should be denied.*

4. **Haitian SA:** The club was awarded the full amount that they requested. The club states that the "previous treasurer requested less funding than needed, as they were not aware that we would be classified as a tier three club." That is not a valid basis for a club budget appeal. The SA Club Budget Policy is posted on SA's website. *Recommendation: appeal should be denied.*
5. **Minority Association of Pre-Medical Students (MAPS):** The club did not submit a budget request by the deadline. According to the Club Budget Policy, "Any club that does not submit a budget request by the SA Treasurer's set deadline will receive a \$250.00 budget." Also, as stated in the club's budget determination letter, pursuant to SA Senate Resolution 2023-24-23, the amount of "active members" shall not be considered when determining club budgets for the 2024-2025 academic year only. Therefore, the club's requirements for voting membership did not factor into their budget determination for the 2024-2025 year at all. The \$250 budget was a result of the club not requesting a budget. *Recommendation: appeal should be denied.*
6. **Muslim SA:** A number of the club's specific requested expenditures (or portions of them) were disallowed due to budget policy violations. For educational purposes, upon request, the SA Treasurer and/or a member of the SA professional staff can further discuss the basis for each such disallowance for the club's future reference. However, as stated in the club's budget determination letter, if a club's maximum allowable budget is lower than the club's requested budget minus disallowed expenditures, the disallowed expenditures do not actually affect the budget ultimately received by the club. That is the case here. This club's maximum allowable budget for the 2024-2025 year was \$26,685.47 (based on the club's tier qualifications + Historical Data Point #1 in the Club Budget Policy). The club received their maximum allowable budget, which was then reduced by 25.2% (applicable to all clubs in that tier according to the Club Budget Policy), in order to ensure that the total amount allocated to all clubs combined did not exceed the maximum amount available.

The club also lists a number of timing-related difficulties that they claim prevented them from spending more money during the 2023-2024 year. However, the difficulties described relate to the club's confusion related to applicable policies and timelines, not to procedural error by SA officials that would constitute a basis for allowing the club's budget appeal. The club does not include any evidence that they were misled by anyone at SA, and all relevant SA policies may be viewed on SA's website. *Recommendation: appeal should be denied.*

7. ***Pre-Law Chapter of the National Black Law Student Association:*** The club did not submit a budget request by the deadline. According to the Club Budget Policy, "Any club that does not submit a budget request by the SA Treasurer's set deadline will receive a \$250.00 budget." *Recommendation: appeal should be denied.*
8. ***Pre-Meds Without Borders:*** The Club seeks to retroactively alter its budget application to change the purpose of listed events. The Club Budget Policy does not allow for that. *Recommendation: appeal should be denied.*
9. ***Running Club:*** According to the Club Budget Policy (General Budget Limitations #5), "Clubs can only move up one Tier at a time." Because the club's current tier for the 2023-2024 year was Tier #2, the club's maximum allowable tier for the 2024-2025 year is Tier #3. Clubs in Tier #3 have a maximum allowable budget of \$4,999, which is what the club received. *Recommendation: appeal should be denied.*
10. ***Sri Lankan Student Association:*** This club should have been considered Tier 3, not Tier 1, based on the amount of events conducted. They would therefore qualify for their Requested Budget Minus Disallowed Expenditures. *Recommendation: the club's 2024-2025 budget should be increased from \$250 to \$3,300.*
11. ***The Women's Network:*** The club listed their appeal as being based on an alleged violation of the law, although they do not allege anything that would support that or list any specific law that is alleged to have been violated. For expenditures #1 and #2, the club requested \$2,000 per bus for a local event, when equivalent bus services can be obtained for around \$500. Therefore, \$1500 x 2 was disallowed, but the club can still use the money provided for busses for those events. The reason that Expenditure #3 was disallowed is that the Club Budget Policy provides that the Student Association will not allocate

as part of a club's budget request funds for tangible items to giveaway. Since \$3,050 of their expenditures were disallowed, the club asks to be allowed to use that amount for something else; however, the Club Budget Policy does not provide for that option. *Recommendation: appeal should be denied.*



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

[www.sa.buffalo.edu](http://www.sa.buffalo.edu)

**Resolution - 2023-2024 #6**

**Subject:** Resolution to amend a line name in the Approved 2024-2025 Student Association Budget.

Be it resolved that the line in the approved SA 2024-2025 Budget labeled 120-3021-7600 Sup Funding New Club Funding and Appeals be renamed to 120-3021-7600 Newly Recognized Club Funding and Club Appeals.