

**Instructions:**

This form must be completed for all budget adjustments. This form must be signed by the President, Treasurer and Campus Designee.

**Please check one:**

Budget Transfer

Moving funds from one expense  
to another,  
(must equal zero)

Budget AJE

Incremental adjustment,  
increase/decrease in revenues  
or expenses

**Detailed description of budget adjustment:**

SA Budget Adjustment #23-15

Account Number:	Account Description	Current Budget Amount	Adjustment Amount	Adjusted Budget	Adjustment Description
120-1100-6019	Late Fees, Fines & Finance Charges	1,700.00	50.00	1,750.00	Reverse late fee charge for Pakistani - returned card on time
120-4810-7600	Pakistani SA	16,185.00	(50.00)	16,135.00	Reverse late fee charge for Pakistani - returned card on time
120-1100-5500	ER Taxes (PAYROLL)	80,000.00	20,000.00	100,000.00	Transfer fund to payroll tax, insurance, Life insurance and conference
120-1100-5601	Dental/Vision Insurance (PAYROLL)	8,000.00	500.00	8,500.00	Transfer fund to payroll tax, insurance, Life insurance and conference
120-1100-5602	Life Insurance (PAYROLL)	800.00	400.00	1,200.00	Transfer fund to payroll tax, insurance, Life insurance and conference
120-1100-6014	Conferences/Development	20,000.00	2,000.00	22,000.00	Transfer fund to payroll tax, insurance, Life insurance and conference
120-1100-6001	Ticket Office	75,000.00	(20,000.00)	55,000.00	Transfer fund to payroll tax, insurance, Life insurance and conference
120-1100-6007	Office Supplies	33,667.76	(2,900.00)	30,767.76	Transfer fund to payroll tax, insurance, Life insurance and conference
120-3023-7600	Special Interest Supplemental Funding	1,175.10	(1,175.10)	-	SISF SF to MUSLIM for MWC Fashion Show 5/3/24
120-4674-7600	MUSLIM	27,299.50	1,175.10	28,474.60	SISF SF to MUSLIM for MWC Fashion Show 5/3/24
120-3027-7600	International Supplemental Funding	2,774.09	(349.22)	2,424.87	INTER SF to BENGALI for Boishakhi Bikel 5/6/24
120-4444-7600	BENGALI	5,267.21	349.22	5,616.43	INTER SF to BENGALI for Boishakhi Bikel 5/6/24
120-3021-7600	Vice President Supplemental Funding	4,814.59	(503.49)	4,311.10	VP SF to SWIMMING & TURKIC
120-4275-7600	SWIMMING	8,659.00	400.00	9,059.00	VP SF to SWIMMING for End of Year Banquet 5/3/24
120-4743-7600	TURKIC	92.43	103.49	195.92	VP SF to TURKIC for End of Semester Picnic 5/3/24

Treasurer: Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Officer: Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Campus designee: Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_