



Suite 350 Student Union Amherst, New York 14260
(716) 645-2950 fax: (716) 645-2112 www.sa.buffalo.edu

University at Buffalo Student Association Inc. Senate Meeting

November 13, 2024 - 5:00 PM

Student Union Room 378, University at Buffalo North Campus
Amherst, NY 14260

Present

Samin Bhuya, SA President; **Louis Poon**, SA Treasurer; **Gavin Krauciunas**, Senate Chairperson; **Veronica Faltisco**, Academic Council Coordinator; **Nithya Santhapriya**, Engineering Council Coordinator; **Joan Liu**, International Council Coordinator; **Stephanie Kacou***, P.O.C. Council Coordinator; **Aidan Sumrall**, Special Interest Council Coordinator; **Ashrith Rao**, Sports Council Coordinator; **Tyler Herman***, SA Student Affairs Director; **Kayla Yan***, Senator; **Benjamin Lau**, Senator; **TJ Ledwith**, Senator; **Cole DeVantier**, Senator; **Jack Koscinski**, Senator.

Asterisk (*) indicates member arrived late or left prior to adjournment.

Absent

Killian Hannigan, SA Vice President; **Jacob Murphy**, Hobby Council Coordinator; **Joseph Pawelczyk**, Senator.

Call to Order

Gavin Krauciunas, Senate Chairperson, calls the meeting to order at 5:00 PM.

Gavin Krauciunas, Senate Chairperson, proceeds to call the roll.

Samin Bhuya	Present
Killian Hannigan	Absent
Louis Poon	Present
Gavin Krauciunas	Present
Tyler Herman	Absent
Veronica Faltisco	Present
Nithya Santhapriya	Present
Jacob Murphy	Absent
Joan Liu	Present
Stephanie Kacou	Absent

Aidan Sumrall	Present
Ashrith Rao	Present
Kayla Yan	Absent
Benjamin Lau	Present
TJ Ledwith	Present
Joseph Pawelczyk	Absent
Cole DeVantier	Present
Jack Koscinski	Present
12 Present, 6 Absent	

Finding a quorum is present, the Senate proceeds with the order of business.

Approval of Minutes

Gavin Krauciunas, Senate Chairperson, introduces October 30, 2024 Senate Meeting Minutes for consideration.

Motion to approve October 30, 2024 Senate Meeting Minutes by Samin Bhuya; second Aidan Sumrall.

Without objection, motion passes with unanimous consent.

****Result: October 30, 2024 Senate Meeting Minutes are approved.****

Old Business

None.

New Business

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2024-2025 - S#4 (“Resolution to Ratify, Affirm, and Approve Prior Resolutions”) for consideration.

****Stephanie Kacou, P.O.C. Council Coordinator, enters at 5:03 PM.****

Motion to approve Resolution 2024-2025 - S#4 by Benjamin Lau; second Jack Koscinski.

****Kayla Yan, Senator, enters at 5:03 PM.****

Samin Bhuya	Yes
Louis Poon	Yes
Gavin Krauciunas	Yes

Veronica Faltisco	Yes
Nithya Santhapriya	Yes
Joan Liu	Yes
Stephanie Kacou	Yes
Aidan Sumrall	Yes
Ashrith Rao	Yes
Kayla Yan	Abstain
Benjamin Lau	Yes
TJ Ledwith	Yes
Cole DeVantier	Yes
Jack Koscinski	Yes

13 Yes, 0 No, 1 Abstain

Motion to approve Resolution 2024-2025 - S#4 passes 13-0-1.

****Result: Resolution 2024-2025 - S#4 is approved.****

****Kayla Yan, Senator, leaves at 5:03 PM.****

****Kayle Yan, Senator, enters at 5:03 PM.****

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2024-2025 - S#5 (“Resolution to Correct Typographical Error on Budget Adjustment #24-7”) for consideration.

Motion to approve Resolution 2024-2025 - S#5 by Louis Poon; second Benjamin Lau.

Samin Bhuya	Yes
Louis Poon	Yes
Gavin Krauciunas	Yes
Veronica Faltisco	Yes
Nithya Santhapriya	Yes
Joan Liu	Yes
Stephanie Kacou	Yes
Aidan Sumrall	Yes

Ashrith Rao	Yes
Kayla Yan	Yes
Benjamin Lau	Yes
TJ Ledwith	Yes
Cole DeVantier	Yes
Jack Koscinski	Yes

14 Yes, 0 No, 0 Abstain

Motion to approve Resolution 2024-2025 - S#5 passes 14-0-0.

****Result: Resolution 2024-2025 - S#5 is approved.****

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2024-2025 - S#6 (“Resolution to Update Annual Registration and Requirements for Recognition and Encumbrance and Expenditure Policies”) for consideration.

****Tyler Herman, Student Affairs Director, enters at 5:06 PM.****

Motion to approve Resolution 2024-2025 - S#6 by Jack Koscinski; second Aidan Sumrall.

Samin Bhuya	Yes
Louis Poon	Yes
Gavin Krauciunas	Yes
Tyler Herman	Yes
Veronica Faltisco	Yes
Nithya Santhapriya	Yes
Joan Liu	Yes
Stephanie Kacou	Yes
Aidan Sumrall	Yes
Ashrith Rao	Yes
Kayla Yan	Yes
Benjamin Lau	Yes
TJ Ledwith	Yes
Cole DeVantier	Yes

Jack Koscinski Yes

15 Yes, 0 No, 0 Abstain

Motion to approve Resolution 2024-2025 - S#6 passes 15-0-0.

****Result: Resolution 2024-2025 - S#6 is approved.****

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2024-2025 - S#7 (“Resolution to Fill Audit Committee”) for consideration.

Motion to approve Resolution 2024-2025 - S#7 by Samin Bhuya; second Benjamin Lau.

Samin Bhuya Yes

Louis Poon Yes

Gavin Krauciunas Yes

Tyler Herman Yes

Veronica Faltisco Yes

Nithya Santhapriya Yes

Joan Liu Yes

Stephanie Kacou Yes

Aidan Sumrall Yes

Ashrith Rao Yes

Kayla Yan Yes

Benjamin Lau Yes

TJ Ledwith Yes

Cole DeVantier Yes

Jack Koscinski Yes

15 Yes, 0 No, 0 Abstain

Motion to approve Resolution 2024-2025 - S#7 passes 15-0-0.

****Result: Resolution 2024-2025 - S#7 is approved.****

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2024-2025 - S#8 (“Resolution to Amend Travel Policy”) for consideration.

Motion to approve Resolution 2024-2025 - S#8 by Louis Poon; second Aidan Sumrall.

Samin Bhuya	Yes
Louis Poon	Yes
Gavin Krauciunas	Yes
Tyler Herman	Yes
Veronica Faltisco	Yes
Nithya Santhapriya	Yes
Joan Liu	Yes
Stephanie Kacou	Yes
Aidan Sumrall	Yes
Ashrith Rao	Yes
Kayla Yan	Yes
Benjamin Lau	Yes
TJ Ledwith	Yes
Cole DeVantier	Yes
Jack Koscinski	Yes

15 Yes, 0 No, 0 Abstain

Motion to approve Resolution 2024-2025 - S#8 passes 15-0-0.

****Result: Resolution 2024-2025 - S#8 is approved.****

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2024-2025 - S#9 (“Resolution to Elect Senators”) for consideration.

Motion to approve Resolution 2024-2025 - S#9 by Samin Bhuya; second Aidan Sumrall.

Samin Bhuya	Yes
Louis Poon	Yes
Gavin Krauciunas	Yes
Tyler Herman	Yes
Veronica Faltisco	Yes

Nithya Santhapriya	Yes
Joan Liu	Yes
Stephanie Kacou	Yes
Aidan Sumrall	Yes
Ashrith Rao	Yes
Kayla Yan	Yes
Benjamin Lau	Yes
TJ Ledwith	Yes
Cole DeVantier	Yes
Jack Koscinski	No

14 Yes, 1 No, 0 Abstain

Motion to approve Resolution 2024-2025 - S#9 passes 14-1-0.

****Result: Resolution 2024-2025 - S#9 is approved.****

Gavin Krauciunas, Senate Chairperson, introduces open discussion.

Adjournment

Motion to adjourn the Senate meeting by Louis Poon; second Aidan Sumrall.

Louis Poon withdraws their motion.

Motion to adjourn the Senate meeting by Louis Poon; second Samin Bhuya.

Without objection, motion passes with unanimous consent.

****Result: Meeting is adjourned at 5:23 PM.****



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

www.sa.buffalo.edu

Resolution - 2024-2025 - S#4

Subject: Resolution to Ratify, Affirm, and Approve Prior Resolutions
Submitted by: Samin Bhuya, SA President; Killian Hannigan, SA Vice President;
Louis Poon, SA Treasurer

WHEREAS, the University at Buffalo Student Association Inc. (“SA”) Senate seeks to resolve any uncertainties as to procedural error, and for the sake of certainty and the avoidance of doubt, seeks to ratify, affirm, and approve the Resolutions considered at the September 4, 2024 Senate meeting; now, therefore,

BE IT RESOLVED that the SA Senate does hereby ratify, affirm, and approve the attached Resolution - 2024-2025 - S#1, originally considered by the Senate on September 4, 2024;

BE IT RESOLVED that the SA Senate does hereby ratify, affirm, and approve the attached Resolution - 2024-2025 - S#2, originally considered by the Senate on September 4, 2024; and

BE IT RESOLVED that this Resolution shall take effect immediately.



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Resolution - 2024-2025 - S#1

Subject: Resolution to Replace References to Associate Administrative Director in Whistleblower Policy

Submitted by: Samin Bhuya, SA President; Louis Poon, SA Treasurer.

BE IT RESOLVED that the University at Buffalo Student Association Inc. (“SA”) Whistleblower Policy be amended, such that the text of points 1. and 2. under the heading “Procedures for the Reporting of Violations or Suspected Violations of Laws or Corporate Policies” be replaced in their entirety with:

“1. Any violation or suspected violation of a law or corporate policy shall be reported (orally or in writing) to the Corporation’s President and to the Corporation’s Operations Director at 350 Student Union, UB North Campus, Buffalo, NY 14260, (716) 645-2950.

2. If the President is the subject of such report, the report shall be made to the Chairperson of the Board of Directors instead of the President. If the Operations Director is the subject of such report, the report shall be made to the Administrative Director instead of the Operations Director.”; and

BE IT RESOLVED that this Resolution shall take effect immediately.



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Resolution - 2024-2025 - S#2

Subject: Adoption of Senate Training Policy

Submitted by: Samin Bhuya, SA President; Killian Hannigan, SA Vice President; Louis Poon, SA Treasurer.

WHEREAS, the 2023-2024 University at Buffalo Student Association Inc. (“SA”) Senate amended the SA By-Laws to allow for the Senate to set mandatory trainings for Senators and/or Officers, but did not adopt a specific policy regarding trainings; and

WHEREAS, the requirements included in the attached policy are reasonable considering the responsibilities of SA Senators, as well as considering their other time commitments as students; and

WHEREAS, the requirements of this Senate Training Policy shall also apply to the SA Officers by virtue of their ex-officio positions on the Senate, but this is not intended to preclude the adoption of additional training requirements specifically for SA Officers at a later date; now, therefore,

BE IT RESOLVED that the Senate Training Policy attached hereto is hereby adopted effective immediately; and

BE IT RESOLVED that, notwithstanding the foregoing, in order to ensure fairness and consistency, current SA Senators shall be required to complete the trainings described in the Senate Training Policy and shall have 28 days following adoption of this resolution to complete the required trainings; to the extent that any Senator has already completed any of the trainings prior to the adoption of this resolution, the Senator shall receive credit for having completed that training; and because the current SA Officers designed the existing training videos, the current SA Officers shall not be required to watch those videos again.



Senate Training Policy

Policy Information

Date Established:

Date Last Updated:

Category:

Within 28 days of taking office, each University at Buffalo Student Association Inc. (“SA”) Senator must:

- a. complete all training videos that SA club officers are required to complete as part of Club Training;
- b. complete all training videos that the SA finance student staff must complete as part of staff training;
- c. complete all training videos that the SA clubs services student staff must complete as part of staff training;
- d. certify that they have read the By-laws and all policies posted on the SA website, a form for which is attached to this Policy;
- e. meet with the SA President or the SA President’s student designee (virtually or in person);
- f. meet with SA Administrative Director or designee (virtually or in person);
and
- g. meet with SA attorney (virtually or in person).

The maximum amount of time a Senator is required to spend watching the training videos described above is 10 hours total. Completing the training videos described above shall mean having viewed the video for at least 50% of the video’s runtime (to account for having watched a video on 2x speed), when tracking such metric is possible.

In meeting the stated training requirements, a Senator shall receive credit for and not need to repeat any training or component of a training that they have already completed, or which is substantially similar to a video they have already watched.

The SA President may determine what qualifies as substantially similar.

Senators shall only be required to complete additional videos added after the start of the term to which they are elected or appointed if specifically authorized by the

Senate or Executive Committee. The meetings described above refer to scheduled meetings for training purposes only.

Failure to complete the required trainings on time shall constitute a violation of SA Policy for which a Senator may be removed from the Senate by the Senate pursuant to the SA By-Laws; however, unless and until the Senator is removed, they shall retain all of their rights as a Senator.

SA Senate Training Policy Certification

In accordance with the requirement of the University at Buffalo Student Association Inc. ("SA") Senate Training Policy, I hereby certify that I have read the By-Laws and all policies posted on the SA website at sa.buffalo.edu.

By: _____ (sign)

Date

Print name: _____



University at Buffalo Student Association Inc.

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Resolution - 2024-2025 - S#5

Subject: Resolution to Correct Typographical Error on Budget Adjustment #24-7

Submitted by: Samin Bhuya, SA President; Killian Hannigan, SA Vice President; Louis Poon, SA Treasurer

WHEREAS, the University at Buffalo Student Association Inc. (“SA”) has been made aware that there was a typographical error on Budget Adjustment #24-7, considered at the October 30, 2024 Senate meeting; now, therefore,

BE IT RESOLVED that the attached Budget Adjustment #24-7 is approved, replacing the prior version originally considered at the October 30, 2024 Senate meeting; and

BE IT RESOLVED that this Resolution shall take effect immediately.

Instructions:

This form must be completed for all budget adjustments. This form must be signed by the President, Treasurer and Campus

Please check one:

Budget Transfer

Moving funds from one expense to another, (must equal zero)

Budget A/E

Incremental adjustment, increase/decrease in revenues or expenses

Detailed description of budget adjustment:

SA Budget Adjustment #24-7

Account Number:	Account Description	Current Budget Amount	Adjustment Amount	Adjusted Budget	Adjustment Description
120-1100-4000	Appropriated Net Assets	(1,540,000.00)	(8,160.23)	(1,548,160.23)	Replacing Damaged TV at 330 Student Union
120-1100-6099	Miscellaneous	2,000.00	8,160.23	10,160.23	Replacing Damaged TV at 330 Student Union
				-	

Treasurer: Name (please print) _____

Signature _____ Date _____

Officer: Name (please print) _____

Signature _____ Date _____

Campus designee: Name (please print) _____

Signature _____ Date _____

FSA Budget A/E Input _____ FSA Budget A/E Review _____



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Resolution - 2024-2025 - S#6

Subject: Resolution to Update Annual Registration and Requirements for Recognition and Encumbrance and Expenditure Policies
Submitted by: Samin Bhuya, SA President; Killian Hannigan, SA Vice President; Louis Poon, SA Treasurer

BE IT RESOLVED that the attached amended Annual Registration and Requirements for Recognition Policy shall be the Annual Registration and Requirements for Recognition Policy of University at Buffalo Student Association Inc. (“SA”), amending and replacing the current Annual Registration and Requirements for Recognition Policy; and

BE IT RESOLVED that the SA Encumbrance and Expenditure Policy be amended, such that the last sentence of the “Club Budget Pauses” section be replaced with the following text, without quotation marks:

“After the new budget opens on August 1, club budgets will remain paused until the club and club officers have completed all Annual Registration phases under the SA Annual Registration and Requirements for Recognition Policy ~~they have received the annual SA Treasurer-designated finance training.~~”

BE IT RESOLVED that any underlining of text in this Resolution or its attachment(s) is solely used to indicate added text, and the updated policy shall not contain underlining;

BE IT RESOLVED that any strike-throughs of text in this Resolution or its attachment(s) are solely used to show deleted text, and the updated policy shall not contain struck-through text; and

BE IT RESOLVED that this Resolution shall take effect immediately.



Annual Registration and Requirements for Recognition Policy

Policy Information

Date Established: March 29, 2022

Date Last Updated: ~~July 12, 2024~~ November 13, 2024

Category: Clubs

Club Requirements

Each club must complete a set of approved and neutrally based requirements to maintain recognition with the Student Association. The following will be the meeting and event requirements for each academic year:

1. Hold three (3) club meetings or events on campus
2. Must Maintain University Recognition ~~approval throughout the Academic year.~~

Failure to complete the above stated meeting and event requirements by April 30th annually will result in the club being derecognized on May 1. Any club that loses their approval for University Recognition by the University shall also be considered derecognized by SA.

Annual Registration

Any club recognized by the Student Association will be required to complete a three-phase annual registration process. All officers of the club must complete phase one and two before they can have access to complete phase three. Failure to complete all steps in each phase will result in the club's ~~budget remaining paused under the SA Encumbrance and Expenditure Policy until such steps have been completed~~ being derecognized according to the timeline listed below. The requirements that clubs must complete for their annual registration will be as follows:

1. Phase One:
 - a. Complete their club election, following all requirements as detailed in their Club Constitution. Without limitation, club elections may take place using UBLinked.
 - b. Complete the University Wide Recognition Policy requirements annually, by the deadline set by the University.
2. Phase Two: Clubs must submit their Club E-Board information to SA through the SA website. The following information must be submitted for each E-Board Member (forms must be completed every year even if the same person holds the same position):
 - i. First and Last Name
 - ii. UB Email Address
 - iii. E-Board Position Held
 - iv. Person Number
3. Phase Three:

All Student Association Recognized Club Officers must complete Club Training regardless of format.

 - a. If the training is offered digitally the club officer will be considered as completed if:
 - i. The officer watches all videos and reviews any additional documents and resources.
 - ii. Complete any quizzes with an 80% correct score and 80% overall score.

Timeline for Registration

Phase one and Phase two of the registration process will open annually each April. Clubs will need to complete the stated steps of phase one and two to gain access to phase three and steps according to the timeline listed below. Failure to complete steps by the stated deadlines will result in the consequences listed.

Phase One:

1. Deadline 1: Clubs must complete their annual club officer elections ~~by the date listed in the club's constitution.~~
2. Deadline 2: Complete University Wide recognition policy requirements by deadline set by the university. Failure to complete this step will result in your club being derecognized regardless of competition of other phases.

Phase Two:

3. Deadline 3: Clubs must complete the following forms to satisfy the requirement of reporting new officers to SA. These will be accepted on a rolling basis. All 4 officers of the club must complete this requirement (unless there is a vacancy) before they gain access to phase 2.
 - a. If the election is held and there are vacancies within the Eboard the club must submit a vacancy form on the SA website.
 - b. After elections are held the club must complete an officer update form on the SA website for each officer.
4. Deadline 4: To participate in Campus Fest clubs must complete phase one and phase two before July 15th.

~~Deadline 5: Phase Two must be completed by the Friday of the first week of the classes each fall semester. Failure to meet this deadline will result in the club being derecognized by SA on the following Monday regardless of competition of other phases.~~

Phase Three:

5. Deadline ~~56~~: Clubs who wish to have access to their budget before September 1st will need to complete phase two and phase three prior to August 1st annually. Failure to complete Phase Two and Three before the deadline will result in the club's budget remaining frozen until at least September 1st.
 - a. Clubs will not gain access to their budget until they complete phase two and phase three no matter the date.

~~Deadline 7: Phase Three must be completed by September 30, annually. Failure to complete Phase Three by the deadline will result in the club no longer being a recognized SA Club regardless of completion of other phases.~~

Continuing Club Training Requirement

Club Officers who are elected after the club has already completed Deadline 3 have ten business days after the date they receive access to Club Training to complete it. If a new Club Officer does not complete Club Training within ten business days after they receive access, the SA Treasurer and another SA Officer may temporarily suspend the club's access to their budget line until the new Club Officer completes Club Training.



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Resolution - 2024-2025 - S#7

Subject: Resolution to Fill Audit Committee

Submitted by: Samin Bhuya, SA President

BE IT RESOLVED that the Audit Committee is hereby filled by the following members:

- Joseph Pawelczyk;
- Benjamin Lau; and
- TJ Ledwith; and

BE IT RESOLVED that this Resolution is effective immediately.



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Resolution - 2024-2025 - S#8

Subject: Resolution to Amend Travel Policy
Submitted by: Samin Bhuya, SA President; Killian Hannigan, SA Vice President;
Louis Poon, SA Treasurer

BE IT RESOLVED that the University at Buffalo Student Association Inc. (“SA”) Travel Policy be amended, to replace the first sentence of section two under the heading “Requirements Concerning Use of Student Activity Fees on Travel” with the following text, without quotes:

“Any portion of the trip not paid for by the club or the University at Buffalo (including any of its departments) shall be paid by the traveler directly in advance through a ticket office sale.”;

BE IT RESOLVED that the foregoing text contains underlining for emphasis only, and the text in the amended policy shall not contain underlining; and

BE IT RESOLVED that this Resolution shall take effect immediately.



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Resolution - 2024-2025 - S#9

Subject: Resolution to Elect Senators
Submitted by: Gavin Krauciunas, Senate Chairperson; Samin Bhuya, SA President

WHEREAS, five of the twelve at large University at Buffalo Student Association Inc. (“SA”) Senator positions are, at the time of the consideration of this Resolution, vacant; and

WHEREAS, Article IV § 4.01(a)(vii) of the SA By-Laws reads, in relevant part:

“Upon vacancy of a Senator [. . .], the Senate may elect a new Senator to serve until a successor is chosen in the following Senate election”; now, therefore,

BE IT RESOLVED that the following Members of SA are elected to the Senate under Article IV § 4.01(a)(vii) of the SA By-Laws:

- Saqib Khan;
- Sheryl Smith;
- Ryder Albano;
- Adam Bilali; and
- John Stanton; and

BE IT RESOLVED that this Resolution shall take effect immediately following the end of this Senate meeting.